

Agenda
Mineral County Commission
February 24, 2026 @ 4:30 pm
At Commission Annex 68 Armstrong Street

DEVOTIONS:

PLEDGE OF ALLEGIANCE:

MEMBERS PRESENT:

CALL TO ORDER:

APPROVAL OF AGENDA:

MINUTES FROM PREVIOUS MEETINGS: January 27, 2026 & February 10, 2026

PUBLIC COMMENTS:

CORRESPONDENCE:

Office of the Sheriff- January 2026 Monthly Report

WV Division of Corrections & Rehabilitation- January 2026 Invoice \$ 45,154.98

WV Division of Corrections & Rehabilitation- Debit Memo \$ 322.92

Notice for Spring Rabies Clinic- April 11, 2026

Steve Rexrode -Letter of Interest to be Reappointed to the 911 Advisory

Kenneth Caplinger Letter of Interest to be Appointed to the 911 Advisory

Jessica Rotruck 911 Operations Manager- Letter of Interest to be Appointed to the 911 Advisory

Aging & Family Services of Mineral County- Budget Request for FY 2026/2027

COMMISSION ORDERED CORRESPONDENCE:

OLD BUSINESS:

Board and Appointments (911 Advisory)

Update on Courthouse/Courtroom Improvement Project

- Discuss Annex Concrete Demolition (Flooding Issue)

Update on CDBG-CV Health Department Facility Project

Update on Opioid Funding- CASA & Ambulance Authority Request Funding

Discuss Special Emergency Ambulance Service Fee

Berkley Surety- Notice of Cancellation- Black Rock Wind Force

Discuss/Approve Dog Warden Assistant- Hire & Part Time Hire

Sheriff- Review and Discuss/Approve Policy Regarding Off-Duty Use of Vehicles

Discuss 2024 Crisis Response / Critical Incident Monies \$18,000

Discuss/Approve Reinvestment of 911 Funds

Sheriff- Discuss/Approve Policy for 911 Advisory Board

Discuss/Approve Prosecuting Attorney's Office Work Orders

- Purchase New Tiles for Prosecuting Attorney's Office - Approx. \$1200
- Reached Out to Puffinburger's for a Carpet Quote

Approval to Reinstate Jessica Liller as Part Time Telecommunicator for 119 (last meeting added to agenda after post)

NEW BUSINESS:

Approve Letter of Engagement WV State Auditor for ARP Audit FY 2025

Discuss Mowing Contract for 911 and Larenim- Repost for Bids or Hire Additional Manpower

Discuss/Approve/Modify Policy on Public Comments and Appointments

Discuss/Approve/Modify Policy on Boards and Appointments as to Requiring Interviews and/or Resumes and Posting Openings

Discuss/Approve the Integration through Caliber for 911 (Fire & EMS invoicing)

Approve Dates for Annual Employee Training

Approve Maintenance Hire - Andrew Miller

Heating Issue (1st Floor of Annex) Royal Aire Quote

Director of Emergency Service's Interviews

Approve Updated State Purchasing Card Policies & Procedures

ADMINISTRATOR'S REPORT

MISCELLANEOUS:

COMMISSION MEETING DATES:

COMMITTEE REPORTS:

APPOINTMENTS:

5:00 pm – Potomac Valley Conservation District- Kent Spencer /Brian Dayton -FY 26/27
Budget Request

5:15- Norma Launi- Comment on Commission Actions

5:30 Harry Copen - Comment on Commission Actions

5:45 Colby Simpson- Request Opioid Funding Ambulance Authority

ACCOUNTS PAYABLE:

EXONERATIONS:

ESTATES:

The link to view the meeting virtually:

<https://zoom.us/j/97176879124?pwd=Y3Bkd1N6SkVRVkJ1M2JlNVVncW03dz09>